



The Society of Apothecaries of London

Diploma in the History of Medicine (DHMSA)

Administrative Guidance for Candidates - SSM

EXAMINATION TIMETABLE: 2010

Titles and abstracts for the dissertation-essay and test lecture to be submitted by	Thurs 6 May
Closing date for entries	Thurs 6 May
Due date for dissertation-essay	Tues 8 June
Written papers	Thurs 1 July
Due date for submission of test lecture and précis	Fri 9 July
Test lecture and oral	Fri 16 July

EXAMINATION FEE

- The examination entry fee is currently £495. The Faculty subsidises a proportion of the first entry fee of undergraduates in full time education at the closing date, and GKT pays the balance for its SSM students. Candidates who withdraw from the examination after the closing date will trigger a forfeit fee as detailed below.

WITHDRAWING FROM THE EXAMINATION

- Candidates who wish to withdraw from the examination must notify the Society in writing. The following withdrawal penalties will be applied:

If the date of receipt of notification of withdrawal falls...	The penalty incurred will be...
Before the application deadline stated on page 1.	No penalty
8-6 weeks before the start of the examination (i.e. in the two weeks after the application deadline)	£75
Within 6 weeks of the start of the examination	£150

PAST EXAMINATION PAPERS

3. A booklet of past examination papers is available at a cost of £10.

PAYMENTS

4. Payments can be made via:

Cheque	Made payable to 'The Society of Apothecaries'. Please write your name, address and the diploma name on the back.
PayPal™	Via the Society website: www.apothecaries.org
Direct transfer	Details on application

Candidates from overseas should ensure that their cheques yield the correct fee in Sterling AFTER deduction of bank charges. Only bankers' drafts drawn on a UK bank are accepted. Bankers' drafts should be valid for at least three months after the examination date.